Extra Session Request

Please note – for a permanent booking pattern change please use a session change form

Location: Ellwood Lydney Mitcheldean *(please circle)*

Childs First Name: Child Surname Initial:

Extra session(s) date(s)*:

Day	Date	Start time	End time	Notes

*Please note once these sessions are processed, they cannot be cancelled unless 30 days notice is given.

Extra Sessions are not eligible to be covered by Government Funding, if you are in receipt of this, and are chargeable at the standard Nursery rate. A retainer fee may apply for future booked sessions.

I agree with all the nurseries terms and conditions.

Parent sig _____ Date _____

Office use

Agree by: *Sig:* *Date:*

Parent informed via email (date and sig):