

Booking pattern change request

Please note - for extra sessions please use an extra sessions request form.

Please ensure the form is fully complete for us to be able to process any changes.

Location (please circle): Ellwood Lydney Mitcheldean

Childs First Name:	New sessions start date:
Surname Initial:	

Are you using funding? Yes / No *(If yes, please complete section below)*

Current Session Times				
Monday	Tuesday	Wednesday	Thursday	Friday
*New sessions times				
<i>Please include existing sessions that are still relevant from the new sessions start date.</i>				

**Please note a 30 day notice period applies to reduce session, as per our T&C's.*

Do you want to change Contract Length?*: Yes / No

If Yes, please circle which you require *(please circle)*: 38 weeks (term time) 50 weeks (all year)

**please note a 30 day notice period applies, before the start of each term if you are receiving funding, as per our T&C's..*

Please complete this section if you are using funding:

Funding Type *(please circle)*: 2 year old Universal (15hrs) Extended (30hrs)

Have you completed an amendment form? Yes / No

Are you changing your contract type (term-time / stretched)? Yes / No

Funding hours claimed at Mia-Rose: Funding hours claimed at another setting:

Please note a retainer fee may apply for future booked sessions.

I agree to all the Nursery Terms & Conditions.

Parent sig _____ Date _____

Office Use

Agree by:

Sig:

Date:

Parent informed via email (date and sig):